



FEINKNOPF MACIOCE SCHAPPA ARCHITECTS

Addendum #1 - January 20, 2012

DEPARTMENT OF PUBLIC SAFETY
OHIO STATE HIGHWAY PATROL ACADEMY MAINTENANCE AND REPAIR PROJECT
740 E. 17TH Avenue
Columbus, Oh 43211
SAO Project Number: DPS-120001

BID DATE: Thursday, February 2, 2012

To All Bidders: This Addendum supplements and amends the original Drawings and Project Manual dated January 9, 2012 and shall become part of the Contract Documents for Bid and Construction.

General

ADD1.1 The pre-bid meeting agenda for Monday's pre-bid meeting at 1:30pm at the Academy are attached herein.

Drawing Changes

ADD1.2 Sheet E1-1 "Electrical Floor Plans"

Add the following to Coded Note #5: "Provide (4) #6, (1) #10 G in 1" C to main switchboard serving generator. Provide new 60 amp, 3-pole circuit breaker in switchboard to serve the load center."

ADD1.3 Sheet E3-1 "Electrical Riser Diagrams"

Electrical One Line Diagram #1 - Add a new 60 amp, 3-pole circuit breaker to existing Switchboard "MDP", a Square D I-Line, to serve load center for generator. Feeder shall be (4) #6, (1) #10 G in 1" C.

Electrical One Line Diagram #2 - Add a new 60 amp, 3-pole circuit breaker to existing Switchboard "MDP", a Square D QED Power Style, to serve load center for generator. Feeder shall be (4) #6, (1) #10 G in 1" C.

Electrical One Line Diagram #3 - Add a new 60 amp, 3-pole circuit breaker to existing Switchboard "MDS", a Square D QED Power Style, to serve load center for generator. Feeder shall be (4) #6, (1) #10 G in 1" C.

(Addendum #1 continues on the next page)

Specification Changes

ADD 1.4 Section 07 54 19 "Single Ply Membrane Roofing"

Paragraph 2.06(C) – if preferred by the Contractor, membrane roofing manufacturer's two-part adhesive may be used in lieu of hot asphalt to secure base and upper layers of insulation board. This option may be utilized only per the following:

1. Adhesive shall be permitted for use in lieu of asphalt only if the final roof system meets all specification and manufacturer requirements for lifespan performance, including but not limited to: ability to resist specified wind uplift; warranty; chemical compatibility; etc.
2. Bidders are advised that there is a thin existing layer of old residual asphalt adhered soundly to the concrete structural deck below the existing mechanically-fastened roof. Two-part adhesive will be permitted to be used in lieu of asphalt only if bidders include in the bid any removal and/or surface treatment of this old asphalt residue that may be necessary to achieve adhesive performance. Depending on the specific adhesive proposed, this step may or may not be required.

ADD 1.5 Section 26 32 13 "Engine Generators"

Paragraph 2.08(A) - sound attenuation shall be "Level 2".

Paragraph 2.08(B)(1) - change "Galvanized steel" to "Steel".

Paragraph 2.08(B)(3) - delete this paragraph.

Paragraph 2.08(B)(4) - delete the requirement for a louver filter.

Paragraph 3.05(B)(6) - delete this paragraph.

ADD 1.6 Section 26 36 00 "Transfer Switches"

Paragraph 1.03(B)(1) - delete words "and bypass/isolation switch".

Paragraph 2.02(F)(1) - delete this paragraph.

End.

Prepared by
Ed Hohmann, AIA
Project Manager

- c) Article 2.10.3.3, Submittals with Bid Form: All Bidders that do not currently possess an EEO Certificate of Compliance should immediately pre-apply for a certificate with Affirmative Action Programs, issued pursuant to Section 9.47 ORC by the State Equal Opportunity Center. This office is in the Equal Opportunity Division of the Department of Administrative Services, 4200 surface Road; Columbus, Ohio. Their phone number is (614) 752-9292. This form is required for execution of a Construction Contract. It is recommended that the Contractor apply prior to bidding in order to save time.
- d) Article 2.10.3. & 2.10.3.8, Submittals with Bid Form: Submittal of the Responsible Bidder Background Information (RBI) with bids is not required but **STRONGLY** encouraged. The Bidder is encouraged to submit background information with its Bid using the Bidder's Qualification Form. Section 2.10.3.8 will require that the apparent low-bidder shall be prepared to submit either:
- An annual financial statement prepared within the twelve (12) months prior to the Bid by an independent licensed accounting firm; and the name, address, contact person and phone number of the bank normally used by the Bidder for its banking; or,
- A financial report generated within 30 days prior to the Bid from Standard and Poors, Dun and Bradstreet or a similar company documenting the financial condition of the Bidder; and the name, address, contact person and phone number of the bank normally used by the Bidder for its banking;
- This information is not a public record under Section 149.43, ORC; and will remain confidential, except under proper order of a court.
- e) Article 2.10.3.14: Out of State Contractors need to secure a certificate of Good Standing from the Ohio Secretary of State.
- f) Article 2.10.3.15.
- 1.) **Prior to submitting a bid** bidders are required to be enrolled in, and to be in good standing in an Ohio Bureau of Workers' Compensation (OBWC) Drug-Free Safety Program (DFSP) or an equivalent OBWC-approved DFSP in accordance with, but not limited to, Ohio Administrative Code Chapter 4123-17 and Executive Order 2002-13T.
- 2.) Bidders shall confirm their enrollment in an OBWC-approved DFSP by properly indicating such in the space provided on the Bid Form. Refer to General Conditions Section 00 72 16.
- g) Article 2.10.1 & 2.10.2. The Contracting Authority shall reject a Bid as non-responsive if the Bidder fails to submit a Bid Guaranty with the Bid Form. A valid Power of Attorney of the agent signing for the Surety must also be provided before entering into a contract with the contracting Authority.

- h) Article 5, Bid Guaranty and: Paragraphs 5.1 and 5.4.: Bidders have the option to include along with the Bid Guaranty and Power of Attorney from the Surety, a Contract Bond with their Bids. The latter is required before signing the Contract Form. We strongly recommend that the Bidders use the "Bid Security Form" (combined Bid Guaranty and Bond) and "Performance and Payment Bond Form" included in our Standard Conditions, Section 00 43 13. **Leave the amount blank.** Contractors may use locally produced form, but the form shall comply with the language on our Bond Form as prescribed by Section 153 of the Ohio Revised Code. In lieu of a Bid Guaranty and Contract Bond, the Bidder may submit a Letter of Credit or cashiers check in accordance with Article 5.1.6. Bidders need to include their full company name on this document. Failure to utilize the correct Bond form will result in the Bidders rejection as being non-responsive.
- i) Article 6.1.10.1, Bid Information Escrow: The purpose of this requirement applies to any Contract of \$2,000,000 or more. This Project contract is expected to be below this dollar amount.
- j) Article 6.1.11: By submitting its Bid, the Bidder warrants that it is not subject to an unresolved finding for recovery under O.R.C. Section 9.24. O.R.C. Section 9.24 prohibits the State from awarding a Contract to any Bidder against whom the Auditor of State has issued a finding for recovery if the finding for recovery is unresolved at the time of award. If the Contract is awarded to a Bidder subject to an unresolved finding for recovery under O.R.C. Section 9.24, the Contract is void on its face and the Contractor shall immediately repay to the Owner any funds paid under the Contract.
- k) Article 6.1.12: All Contractors shall make a good faith effort to participate in the "Encouraging Diversity Growth and Equity ("EDGE") Program by contracting with and using one or more businesses certified as an EDGE Business Enterprise by the Department's Equal Opportunity Division ("EOD") as proposed for each contract by the Contractor and as approved by the Department for use on each contract.
- 1.) Conditions Precedent for Execution of Contract, all contractors shall provide evidence acceptable to the Department of the Bidder's participation in contracting with certified EDGE Business firms for the project, and provide evidence acceptable to the Department of the Bidder's good faith effort to contract with certified EDGE Business Enterprise companies for this the project". EDGE participation / demonstration of Good Faith Affidavit Forms, to be used with each EDGE Certified business enterprise, can be found at: <http://www.das.ohio.gov/gsd/SAO/Docs/F110-13-EDGEgdfthEfrt.doc>
 - 2.) Additional information may be review on the EOD web page located at: <http://das.ohio.gov/Eod/Edge/>

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- 3.) The Responsible Bidder and EDGE Good Faith Affidavit Forms are due 72 Hours after the contractor receives notice that they are the “Apparent Low Bidder”. Contractors bid WILL be deemed Non Responsive for FAILURE to comply with the 72 hours deadline.
 - 4.) The EDGE Participation Goal is 5.0%.
- l) Article 6.1.13: The Contractor shall provide its completed DMA (Declar. Material Assist.) Form as published by the Department of Public Safety, to certify that it does not provide material assistance to any organization on the United States Department of State’s terrorist exclusion list. The DMA Form and the terrorist exclusion list are available at www.homelandsecurity.ohio.gov/dma.asp and must be registered with the Ohio Business Gateway.
 - m) Article 6.1.4: A Certificate of Compliance with Affirmative Action Programs (from EOD) must also be submitted and registered with the Ohio Business Gateway.
 - n) Article 6.2, Non-compliance with Conditions Precedent: The award of the Contract and execution of the Contract Form require the Contractor to comply with all conditions precedent for execution of the Contract within 10 days of the date of the Notice of Intent to Award, and the Bidder’s Qualification Form; including a fully completed EDGE Affidavit for each EDGE-certified Business Enterprise, not previously provided within 3 business days of receiving request.
 - o) Article 6.3, Time Limits: The Contracting Authority’s failure to award the Contract and execute the Contract Form-within 60 days of the bid opening invalidates the entire bid process and all Bids submitted, unless the time is extended by written consent of the apparent lowest responsive and responsible Bidder to the Contracting Authority.
 - p) Article 6.5, Wage Rates: The Bidder shall base its Bid upon the prevailing rates of wages as ascertained by the Ohio Department of Commerce, Wage and Hour Bureau. Refer to Document Section 0073 43- “Wage Rate Requirements” and related information for this Project.
7. Section 00 72 16 General Conditions.
- a) Article 1.10: Drug Free Safety Program Participation
 - 1.) Non-enrollment in this program on bid day will be cause for rejection of the bid.
 - 2.) By entering into this Contract, the Contractor agrees that it will require each of its Subcontractors, or tiered subcontractors, which provide labor on the Project site to be enrolled in an OBWC-approved DFSP.

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- 3.) Prior to authorizing a Subcontractor to commence work on the Project, the Contractor shall submit written confirmation of the Subcontractor's enrollment to the A/E and Department.
 - 4.) In addition to OBWC-approved DFSP Level 1 requirements, the Department requires that the Contractor and each Subcontractor that provides labor on the Project site to perform random drug testing of five (5) percent of its employees who perform labor on the Project construction site(s). The random drug testing percentage shall also include the on-site supervisors of the Contractor and applicable Subcontractors. Level 1 random drug testing shall otherwise comply with the same testing guidelines and criteria as required for OBWC-approved Level 2 testing.”
 - b) Article 4.3, Construction Progress Scheduling: Refer to this section and the specification section 01 32 16 for requirements pertaining to electronic scheduling and coordination. Note, we will not be using a scheduling consultant. Provide a preliminary schedule within 7 days of the Notice to Proceed.
 - c) Lead contractors please review Articles 2 and 4, including paragraph 4.2 for contractual obligations.
 - d) Construction Time is **230** consecutive calendar days) after notice to proceed.
 - e) There will be weekly job progress and coordination meetings.
 - f) Ohio law requires the use of **DOMESTIC STEEL**.
 - g) The Owner has submitted and paid for the Plan Approvals from the Ohio Department of Commerce, Division of Industrial Compliance, Bureau of Construction Compliance. The respective Contractors shall provide approvable documents to the A/E for submission to the Bureau of Construction Compliance for the remaining Permits. The Contractor shall obtain all regulatory approvals and pay all other fees as may be needed to obtain Fire Marshal, Life Safety, OSHA and OEPA approvals for the work.
 - h) The Contracting Authority plans on utilizing the Oaks CI module system. No additional compensation will be provided to the Contractor for attending Oaks training and the required use of Oaks CI for this project, per GC Article 2.1.8.
 8. Section 00 72 16 General Conditions, Article 11.2, Builder's Risk Insurance: The Lead Contractor shall provide and maintain, during the progress of the Work and until the execution of the final Certification of Contract Completion by the Contracting Authority, a Builder's Risk insurance policy to cover all Work in the course of construction. This insurance shall be on a special cause of loss form, which provides coverage on an open perils basis insuring against the direct physical loss of, or damage to, covered property including, but not limited to, theft, vandalism, malicious mischief, earthquake, tornado,

lightning, explosion, breakage of glass, flood, collapse, water damage, and hot and cold testing. This insurance shall be written on a replacement cost basis and shall also include debris removal, and/or demolition occasioned by enforcement of Applicable Law.

9. **Bids due in Columbus at the SAO Office: 4200 Surface Rd.; Columbus, Ohio 43228 on 2/2/2012 at 2:00 PM.**
- a) Bids shall be in a separately sealed envelope that clearly identifies that a bid is included and identifies the Project Name, Project Number and Contractor's name and trade. The envelope is to be stamped with date and time of receipt. (Important with Fed Ex, etc. delivery services.) See IB 3.1
 - b) Bid Form shall include full company name (to match Bid Guaranty). Do not make changes to the Bid Form.
 - c) When bidding Alternates, properly identify "Add, Deduct, or No Cost". Bidders must provide a bid (or no cost) for every Alternate associated with the specific trade they are bidding. Bidders that do not have appropriate cost(s) identified (either add, deduct, or no cost) on Alternates that are selected may be deemed non-responsive and rejected per IB section 2.9. Allowances are not included on this Project but Unit Prices are included.
 - d) Combined Bids. Bidders can submit a separate and combined bid, but may only submit one combined bid on a bid form per IB Article 2.12.
 - e) Article 2.3: If a Bidder finds any perceived ambiguity, conflict, error, omission, or discrepancy within the Contract Documents and applicable law, the Bidder shall submit a written Request for Interpretation ("RFI") to the A/E for an interpretation or clarification a minimum of seven (7) days before the bid opening. This allows the A/E time to prepare and issue any necessary Addendum.
 - f) Any changes in the Contract Documents, prior to bidding, will be issued in an Addendum 72 hours before the scheduled bid opening (excluding weekends and legal holidays).
 - g) Bid Evaluation Procedure. Contractors, subcontractors, and material suppliers will be subject to a pre-award evaluation procedure per IB 3.5.
 - h) Once the responsive and responsible low Bidder has been determined, a "Notice of Intent to Award" a contract will be issued. Once a Contract is awarded (within 60 days) the Contractor can expect to receive a "Notice to Proceed". This sets the Project commencement date. Within 10 days of this notice, the Contractor shall submit to the A/E the following information:
 - Subcontractor and Material Supplier Declaration Form (submit first in Oaks)
 - Schedule of Values
 - Preliminary schedule of shop drawing submittals

- Qualifications and resumes of proposed Project Manager & Superintendent
- Evidence that an automatic deposit authorization agreement for state warrants has been submitted to the Auditor of the State of Ohio, using the electronic funds transfer form, provided on the internet per IB section 6.4.1.5
- Schedule of dates during the Contract term when the Contractor shall pay employee wages for the Project

10. Owner Items

- a) Security-worker background information and contractor passes
- b) Work hours
- c) Staging areas: site office, stored materials, and potential need for crane space
- d) Site access and Parking
- e) Facility and Utility usage
- f) Protection-secure from damage existing property, dust and noise limitations

11. Questions.

Please address any specific questions in writing to

Ed Hohmann (Project Manager: PM)

Feinknopf, Macioce, and Schappa Architects

995 West 3rd Avenue

Columbus, Ohio 43212

PM Phone: 614-545-3599; Main Office Phone: 614-297-1020; Fax: 614-291-1020

Email address: ethohmann@fmsarchitects.com

Nothing presented in this Pre-bid Meeting is intended to conflict with the Contract Documents. Where conflicts may occur, Contract Documents take precedence. Verbal interpretations of the Contract documents, and any statements made at the Pre-Bid meeting by the A/E, the Owner, or its representatives will not be binding. Any and all changes to the Contract Documents will be made by written addendum.

12. Site Visit/Facility Walk-through.

If you plan on visiting the Site other than today, please check in with the facility staff.